

**Extension Committee  
Minutes of Meeting  
May 6, 2010 @ 9:00 AM  
Adams County Community Center  
569 N. Cedar Street, Room 103  
Adams, WI 53910**

1. **Call to Order:** Meeting was called to order at 9:00 AM in Room 103, Adams County Community Center by Barb Petkovsek, Adams County Administrative Coordinator.
2. **Roll Call:** Board Members: Diane England, Jack Allen, Karl Klingforth and Glenn Licitar. Florence Johnson was excused. Agents Present: Felts-Podoll, Swensen and Genrich.
3. **Election:** Election was conducted by Petkovsek with the following results: Chair – Florence Johnson, Vice-Chair – Karl Klingforth, Secretary – Diane England. All were elected by unanimous ballot.
4. **Was the Meeting Properly Announced:** Yes
5. **Agenda Approval:** Motion by Allen and Second by England to approve agenda. Motion carried.
6. **Approve Minutes:** Motion by Licitar Second by Allen to accept minutes of the Resource & Recreation Committee of April 9, 2010 as presented. Motion carried.
7. **Public Participation:** Fran Dehmlow was present.
8. **Resource/Extension Communication:**
  - Edie Felts-Podoll submitted her letter indicating her intent to retire on July 3, 2010.
  - WACEC attendance was discussed – Licitar, Klingforth and Johnson are considering attendance. Other committee members had previous engagements.
9. **Items for Action or Discussion:**
  - a) **Review Financial Statements and Check Summaries:** March Check Summary was reviewed. Financial Statements and Check Summary of March were discussed as how we use these during committee meetings to keep committee updated about the budget and expenditures.
  - b) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen and Edie Felts-Podoll and Approve Out-of-County Calendars for Donald Genrich, Edie Felts-Podoll and Jennifer Swensen:** Motion by Licitar Second by Allen to place Monthly Reports on file and approve monthly calendars for agents. Motion carried.
  - c) **Inter-Department Agreement Between UW-Extension and Land & Water Conservation:** Agreement was discussed at Land & Water Conservation meeting and accepted. The inter-department agreement has been accepted by both committees.
10. **Set Next Meeting Date:** Next meeting date will be set at the 1:00 p.m. June 14, 2010, in room 103 at the Adams County Community Center.
11. **Agenda Items for Next Meeting:** WACEC Travel, Retention Funding for Existing Extension Faculty, Recruitment Process for Family Living Education Faculty.
12. **Adjourn:** Motion by Allen and Second by England to adjourn. Motion carried. Meeting adjourned at 11:02 a.m.

Minutes taken by Edie Felts-Podoll and Jennifer Swensen

Family Living Educator

UW-Extension, Adams County

4H/Youth Development Agent

UW-Extension, Adams County

---

Diane England, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.